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THE WHITE HOUSE

WASHINGTON

November 18, 1977

MEMORANDUM FOR SECRETARY OF STATE  
ATTORNEY GENERAL  
SECRETARY OF LABOR  
SECRETARY OF HEALTH, EDUCATION, AND WELFARE  
SECRETARY OF TRANSPORTATION  
DIRECTOR OF CENTRAL INTELLIGENCE

FROM: PETER G. BOURNE *P.B.*  
SPECIAL ASSISTANT TO THE PRESIDENT

SUBJECT: RESPONSE TO THE PRESIDENT'S MESSAGE ON  
DRUG ABUSE

President Carter directed in his August 2, 1977 Message on Drug Abuse that responses to the specific issues be submitted no later than December 2. The Office of Drug Abuse Policy will consolidate the replies and provide the President with a complete report by the end of the year.

I would like to request that you provide your report in the following format: In single space, for each directive, (1) state the directive, (2) provide historical background, if required, (3) mention agencies and persons involved in resolution, (4) list issues and problems that have arisen, (5) give resolution of those issues, if appropriate, and (6) summarize progress to date and future actions. Provide a maximum of 2 pages for each issue. These summaries will provide the basis for an agency by agency report to the President. You may provide additional information in appendices if necessary.

Thank you for your cooperation.

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cc:



EXECUTIVE SECRETARY

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